

The West Fargo Park Board met at 5:30 p.m. on Wednesday, March 12, 2014 at West Fargo City Hall. Members present were: Sharon Odegaard, Todd Rheault, and Kathy Scully. Commissioners Denise Johnson and Jeff McCracken were absent. The meeting was called to order by Chair Sharon Odegaard.

Commissioner Scully made a motion, seconded by Commissioner Rheault to approve the order of the agenda with the following change:

Addition – The Preserve (Matt Welle)

Commissioner Scully made a motion, seconded by Commissioner Rheault to approve minutes of the February 5, 2014 meeting as presented. All board members present voting aye; motion carried.

Commissioners Rheault made a motion, seconded by Commissioner Scully to approve the following items on the Consent Agenda:

Approve Bills - \$97,235.46  
Monthly Report

Commissioners Scully, Rheault, and Odegaard voting aye; motion carried.

West Fargo Soccer Club made a request for the matching funds program. The funds would be used for info stations. Other possible projects that are waiting for cost estimates include: second access to 13<sup>th</sup> avenue west, sidewalk connections, and north-side restrooms.

West Fargo Baseball Club made a request for the matching funds program. The funds would be used for new turf for Legion batting cage, replacement of netting batting cage, on field hitting cage, hitting stations, and two portable pitching mounds.

Director Erbstoesser, on behalf of Eastwood Elementary Playground Project, made a request for the matching funds program. The funds would be used for updating playground structures. Liability for play equipment installed on a school site was a concern. Also, matching funds need to be used on Park District land. Commissioner Rheault recommended holding off until the West Fargo School District can also commit \$5000 to the project. West Fargo Hockey Association made a request for the matching funds program. The funds

would be used for rink dividers.

The sub-committee, which included Commissioners Johnson and McCracken, reviewed the matching funds requests at their monthly meeting on March 7. The sub-committee recommended the following:

- West Fargo Soccer Club – award \$5000; but hold for cost estimates on projects.
- West Fargo Baseball – award \$5000.
- Eastwood Elementary – replace Service Club Park play components.
- West Fargo Hockey Association – award \$5000.

Commissioner Rheault made a motion, seconded by Commissioner Scully to award \$5000 each to West Fargo Baseball Club and West Fargo Hockey Association for the 2014 matching funds program. Commissioners Scully, Rheault, and Odegaard voting aye; motion carried.

Commissioner Rheault made a motion, seconded by Commissioner Scully to award \$5000 to West Fargo Soccer Club, but to not disperse funds until cost estimates are completed and discussed with Director Erbstoesser.

Matt Welle (Moore Engineering) discussed River's Bend Park – Phase I. Mr. Welle handed out a bid tab review. Mr. Welle recommended awarding the contract to Key Contracting for their Base Bid and Alternate B for a total of \$775,735.34.

Commissioner Scully made a motion, seconded by Commissioner Rheault to award the contract to Key Contracting for their Base Bid and Alternate B for a total of \$775,735.34. Commissioners Rheault, Scully, and Odegaard voting aye; motion carried.

Matt Welle (Moore Engineering) discussed The Preserve. Mr. Welle described the two scenic lookouts along with the potential of a third lookout.

Commissioner Rheault made a motion, seconded by Commissioner Scully to approve the following motions:

- 1) Approve the engineer's report
- 2) Direct the engineer to prepare plans and specifications

- 3) Approve plans and specifications for improvements in Park Improvement District No. 2014-3
- 4) Direct clerk to advertise for bids

Commissioners Scully, Rheault, and Odegaard voting aye; motion carried.

Director Erbstoesser discussed River's Bend Park – Phase II. The activity center will have a similar design to ones recently constructed at Rendezvous and Maplewood Parks. The tentative budget is \$450,000. Director Erbstoesser presented the architect contract with JLG Architects.

Commissioner Scully made a motion, seconded by Commissioner Rheault to approve the architect contract with JLG Architects for River's Bend Park – Phase II as presented. Commissioners Rheault, Scully, and Odegaard voting aye; motion carried.

Facility Manager Olson presented the rental agreement with Bell State Bank / Loel Lundberg Estate. The Veterans Memorial Arena rental will be in June 11 – 14, 2014. Commissioner Rheault made a motion, seconded by Commissioner Scully to approve the rental agreement as presented. Commissioners Scully, Rheault, and Odegaard voting aye; motion carried.

Director Erbstoesser discussed the final Veterans Memorial Pool naming agreement. The preliminary agreement was approved last month. Commissioner Scully made a motion, seconded by Commissioner Rheault to approve the agreement as presented. Commissioners Rheault, Scully, and Odegaard voting aye; motion carried.

Director Erbstoesser read correspondence.

The meeting was adjourned.

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Chair Sharon Odegaard

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Clerk Justin Germundson