

The West Fargo Park Board met at 5:30 p.m. on Wednesday, May 18, 2016 at West Fargo City Hall. Members present were: Sharon Odegaard, Todd Rheault, Ken Zetocha, Kathy Scully, and Jeff McCracken. The meeting was called to order by Chair Sharon Odegaard.

Commissioner Rheault made a motion, seconded by Commissioner Scully to approve the order of the agenda with the following changes:

- Addition – Activity Center Rental
- Addition – June Meeting Location

Commissioner Scully made a motion, seconded by Commissioner McCracken to approve minutes of the April 13, 2016 meeting as presented. All board members present voting aye; motion carried.

Commissioner Rheault made a motion, seconded by Commissioner Zetocha to approve the following items on the Consent Agenda:

- Approve Bills (\$854,548.08)
- Monthly Report
- Accept \$5.5M Standby Letter of Credit with Bell State Bank & Trust (BND)

Commissioners Zetocha, Scully, McCracken, Rheault, and Odegaard voting aye; motion carried.

The Preserve (Loberg peninsula property) was presented by Matt Welle (Moore Engineering). Mr. Welle handed out a general layout and cost estimate of the proposed pedestrian crossings. The total cost for the two pedestrian crossings and bike path is estimated at \$1.1M. If the Park accepts this donated land (10 acres, but only 3.4 acres of assessable land), the Park will be responsible for the remaining \$285,000 in special assessments.

It was suggested the Park look into other pedestrian crossings in West Fargo for ultimate connectivity. The two other potential pedestrian crossings would be 1) south of Main Avenue and 2) Beaver Creek. A city wide Park assessment for this connectivity was discussed (similar to the city wide Park Asphalt Assessment in 2015). Mr. Welle will look into estimated costs for these other crossings.

Commissioner Zetocha made a motion, seconded by Commissioner McCracken to accept the 10 acres of NE Corner of Section 19 (Loberg peninsula property) and remaining special assessments with the intent of pedestrian crossings and path in conjunction with the north parcel which is owned by the River's Bend Association. Commissioners Rheault, Zetocha, Scully, McCracken, and Odegaard voting aye; motion carried.

Tim Solberg (City of West Fargo) discussed the West Fargo Comprehensive Study. Mr. Solberg was here a few years ago for the Comp Study, but funding fell through. The City has now allocated funds in 2016 and 2017 for the Comp Study. The estimated maximum total cost is \$250,000. Mr. Solberg said a financial commitment of 10% from the Park would be greatly appreciated. Park board and staff would be invited to be on the selection committee. Director Erbstoesser recommended moving forward with a 10% financial commitment for the Comp Study.

Commissioner Rheault made a motion, seconded by Commissioner Scully to approve a financial commitment of 10% of the West Fargo Comprehensive Study cost. Commissioners Zetocha, Scully, McCracken, Rheault, and Odegaard voting aye; motion carried.

Director Erbstoesser presented the CrossFit Fargo (Dakota Games) contract. The Veterans Memorial Arena rental has an addendum due to an outside vendor selling concessions. The Park does not sell the type of product the vendor will be selling. The vendor will pay a fee of 20% of gross sales. The Park concessions will be open as usual. The rental is June 25 and 26. Director Erbstoesser recommended approving the contract with the addendum.

Commissioner Zetocha made a motion, seconded by Commissioner Scully to approve the CrossFit Fargo rental contract with the addendum as presented. Commissioners Rheault, Zetocha, Scully, McCracken, and Odegaard voting aye; motion carried.

Recreation Manager Belisle gave an update on the recreation programs.

Director Erbstoesser handed out the 2016 Capital Improvement List. Director Erbstoesser gave an update on the various projects.

Director Erbstoesser handed out the activity center rental request form. The form will be used for rentals at River's Bend, Maplewood, and Rendezvous Activity Centers. The recommended fee is \$50 per hour. Director Erbstoesser recommended approval.

Commissioner Scully made a motion, seconded by Commissioner Zetocha to approve the activity center rental request form as presented. Commissioners McCracken, Rheault, Zetocha, Scully, and Odegaard voting aye; motion carried.

The June Park Board Meeting will meet at the Elmwood Park Office on June 8.

The meeting was adjourned.

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Chair Sharon Odegaard

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Clerk Justin Germundson