

The West Fargo Park Board met at 5:30 p.m. on Wednesday, September 14, 2016 at Rustad Recreation Center. Members present were: Sharon Odegaard, Ken Zetocha, Kathy Scully, and Jeff McCracken. Commissioner Todd Rheault was absent. The meeting was called to order by Chair Sharon Odegaard.

Commissioner Zetocha made a motion, seconded by Commissioner McCracken to approve the order of the agenda.

Commissioner Scully made a motion, seconded by Commissioner Zetocha to approve minutes of the August 10, 2016 meeting as presented. All board members present voting aye; motion carried.

Commissioner Zetocha made a motion, seconded by Commissioner Scully to approve the following items on the Consent Agenda:

Approve Bills (\$467,755.28)
Monthly Report

Commissioners McCracken, Zetocha, Scully, and Odegaard voting aye; motion carried.

Director Erbstoesser presented the West Fargo Fireman's Ball contract. The Veterans Memorial Arena rental will be September 17, 2016 for a discounted rate of \$500 (as previous years). Director Erbstoesser recommended approving the contract.

Commissioner Scully made a motion, seconded by Commissioner McCracken to approve the contract as presented. Commissioners McCracken, Scully, and Odegaard voting aye; Commissioner Zetocha abstained due to involvement with the West Fargo Fire Department; motion carried.

Director Erbstoesser reviewed the Veterans Memorial Arena bids for the tower replacement. There was only one bid since this project is a specialized system. Red River Refrigeration was the lone bid at \$89,850. Concrete and electrical are not included in the bid amount. Director Erbstoesser recommended to accept the bid.

Commissioner Zetocha made a motion, seconded by Commissioner McCracken to approve the VMA tower replacement bid from Red River Refrigeration in the amount of \$89,850. Commissioners Scully, McCracken, Zetocha, and Odegaard voting aye; motion carried.

At 6:00 p.m., no protest from the public regarding the approval of the 2017 annual budget. Commissioner Zetocha made a motion, seconded by Commissioner Scully to approve the 2017 annual budget with expenditures of \$7,859,830 and to set the 2017 annual levy at \$3,677,230. Commissioners McCracken, Zetocha, Scully, and Odegaard voting aye; motion carried.

Director Erbstoesser summarized the recent sub-committee meeting (with Commissioners Odegaard and Zetocha). The two topics discussed were the employment of commissioners as basketball referees and commissioner / employee benefit usage of facilities.

With the opening of the Rustad Rec Center, we are in the need for basketball referees. The basketball referee market is extremely short staffed so any additional qualified referees is needed. The ND Century 40-49-10 allows park commissioners to receive compensation for their services. Commissioners McCracken and Rheault, if interested, have been area basketball referees for many years. It was recommended to have an end of season review for any employed commissioner.

Commissioner Zetocha made a motion, seconded by Commissioner Scully to approve the hiring of Commissioners McCracken and Rheault, if interested, as basketball referees with a review to be held at the end of each season. Commissioners Scully, Zetocha, and Odegaard voting aye; Commissioner McCracken abstained due to conflict of interest; motion carried.

With the increased amount of park district amenities over the past few years, there has been questions on the usage / rental cost of these amenities for park commissioners and employees. It was decided this topic should be discussed with all park commissioners in attendance so it was tabled until the November meeting.

The annual park tour is scheduled for September 27, with October 3 set as a backup date. The tour will begin at 3:30 p.m. at the Rustad Recreation Center.

The meeting was adjourned.

Chair Sharon Odegaard

Clerk Justin Germundson