

The West Fargo Park Board met at 5:30 p.m. on Wednesday, March 8, 2017 at Rustad Recreation Center. Members present were: Sharon Odegaard, Todd Rheault, Ken Zetocha, and Kathy Scully. Commissioner Jeff McCracken was absent. The meeting was called to order by Chair Sharon Odegaard.

Commissioner Scully made a motion, seconded by Commissioner Zetocha to approve the order of the agenda.

Commissioner Zetocha made a motion, seconded by Commissioner Scully to approve minutes of the February 8, 2017 meeting as presented. All board members present voting aye; motion carried.

Commissioner Rheault made a motion, seconded by Commissioner Scully to approve the following items on the Consent Agenda:

Approve Bills (\$209,986.68)
Monthly Report

Commissioners Zetocha, Scully, Rheault, and Odegaard voting aye; motion carried.

Jon Youness was not present for The Wild's 9th Addition.

Matt Welle (Moore Engineering) discussed Brooks Harbor Park (next to Brooks Harbor Elementary). The engineer's opinion of probable cost is \$697,412. This amount is higher than anticipated. The parking lot could be a bid alternate. West Fargo Schools will contribute \$75,000 – \$100,000 to the playground. The Park District will contribute \$200,000. A special assessment district will be created to pay for the remaining amount of the project.

Commissioner Rheault made a motion, seconded by Commissioner Zetocha to accept the engineer's opinion of probable cost with the amount special assessed to be the total cost of the project minus the School and Park District cash contribution. Commissioners Scully, Rheault, Zetocha, and Odegaard voting aye; motion carried.

Commissioner Rheault made a motion, seconded by Commissioner Zetocha to approve the following:

- Create Assessment District for Park Improvement District No. 2017-1
- Authorize Engineer to prepare Engineer's Report
- Approve Engineer's Report for Park Improvement District No. 2017-1
- Authorize preparation of Plans & Specs
- Approve Plans & Specs for Park Improvement District No. 2017-1
- Authorize Ad for Bids for Park Improvement District No. 2017-1

Commissioners Scully, Rheault, Zetocha, and Odegaard voting aye; motion carried.

Recreation Manager Belisle gave an update on the recreation programs.

Director Erbstoesser discussed “soft” benefits. A soft benefit is type of non-monetary compensation offered by a business to members of their staff and or board for performing their jobs. A handout listed soft benefits of peer park districts in North Dakota. A second handout highlighted the current policy vs the proposed policy.

After much discussion the following was recommended: The proposed policy states any full time employee and board member (and any household member) may participate free of charge in West Fargo Park District sponsored programs, receive pool passes, and utilize District facilities. Board members shall have lifetime privileges upon completing 8 years and FTE shall have lifetime privileges upon reaching 20 years of employment. The policy also lists which facilities are included and what the restrictions are with the policy.

Commissioner Zetocha made a motion, seconded by Commissioner Scully to approve the proposed policy as discussed. Commissioners Rheault, Zetocha, Scully, and Odegaard voting aye; motion carried.

The meeting was adjourned.

Chair Sharon Odegaard

Clerk Justin Germundson