



The West Fargo Park Board met at 5:30 p.m. on Wednesday, February 14, 2018 at Rustad Recreation Center. Members present were: Sharon Odegaard, Todd Rheault, Ken Zetocha, Kathy Scully, and Jeff McCracken. The meeting was called to order by Chair Sharon Odegaard.

Commissioner Zetocha made a motion, seconded by Commissioner Scully to approve the order of the agenda.

Commissioner Rheault made a motion, seconded by Commissioner Zetocha to approve minutes of the January 10, 2018 meeting as presented. All board members present voting aye; motion carried.

Commissioner Scully made a motion, seconded by Commissioner McCracken to approve the following items on the Consent Agenda:

Approve Bills (\$1,826,874.53)
Monthly Report

Commissioners Rheault, Zetocha, Scully, McCracken, and Odegaard voting aye; motion carried.

Facility Manager Olson presented the MS Walk contract. The Veterans Memorial Arena contract is for April 28, 2018. Facility Manager Olson recommended approving the contract.

Commissioner Zetocha made a motion, seconded by Commissioner Scully to approve the MS Walk contract as presented. Commissioners Rheault, Zetocha, Scully, McCracken, and Odegaard voting aye; motion carried.

Matt Welle (Moore Engineering) discussed the Wilds South Park. The preliminary cost is \$1.6M. The assessment would be \$1.5M (Park contribution of \$100,000). The estimated cost per equivalent unit is \$1,800.

Commissioner Zetocha made a motion, seconded by Commissioner Scully to:

- Approve Engineer's Report for Park Improvement District No. 2017-2
- Authorize preparation of Plans & Specs
- Approve Plans & Specs for Park Improvement District No. 2017-2
- Authorize Ad for Bids for Park Improvement District No. 2017-2

Commissioners McCracken, Rheault, Zetocha, Scully, and Odegaard voting aye; motion carried.

Business Manager Germundson discussed the results of the request for proposal for the Primary Depository Institution Designation. The sub-committee recommended First International Bank & Trust. Business Manager Germundson agreed with the recommendation.



Commissioner Rheault made a motion, seconded by Commissioner McCracken to designate First International Bank & Trust as the Primary Depository Institution. Commissioners Zetocha, Scully, McCracken, Rheault, and Odegaard voting aye; motion carried.

Business Manager Germundson reviewed the 2017 budget. General Fund Revenues were at \$3,560,617 while General Fund Expenditures came in at \$3,287,582. Due to the surplus, Business Manager Germundson transferred funds into Capital Improvements, VMA Capital Improvements, and Special Assessments.

Business Manager Germundson discussed the 2017 budget amendments. The handout explained in detail the reasoning behind each fund.

Commissioner Zetocha made a motion, seconded by Commissioner Rheault to amend the 2017 budget as presented for the following funds:

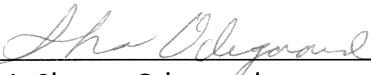
- 8030 General Fund \$3,537,945.70
- 8050 Special Assessments 988,063.24
- 8052 Special Assessments 393,334.00
- 8053 Special Assessments 67,300.00
- 8221 Rustad Rec Center Exp 164,931.04
- 8230 Brooks Harbor 483,707.61
- 8620 Maple Ridge 11 SA 30,182.00
- 8635 Rivers Bend 14 SA 127,763.00
- 8705 Arena Cap Imp 62,303.94
- 8710 Sponsorship 125,066.39
- 8715 Young Field 563,050.63

Commissioners Scully, McCracken, Rheault, Zetocha, and Odegaard voting aye; motion carried.

Recreation Manager gave an update on the recreation programs.

Director Erbstoesser gave an update on capital improvements.

The meeting was adjourned.


Chair Sharon Odegaard


Clerk Justin Germundson