



The West Fargo Park Board met at 5:30 p.m. on Wednesday, May 9, 2018 at Rustad Recreation Center. Members present were: Sharon Odegaard, Todd Rheault, Ken Zetocha, and Kathy Scully. Commissioner Jeff McCracken was absent. The meeting was called to order by Chair Sharon Odegaard.

Commissioner Scully made a motion, seconded by Commissioner Rheault to approve the order of the agenda.

Commissioner Scully made a motion, seconded by Commissioner McCracken to approve minutes of the April 11, 2018 meeting as presented. All board members present voting aye; motion carried.

Commissioner Zetocha made a motion, seconded by Commissioner Scully to approve the bills (\$177,464.44). Commissioners Rheault, Zetocha, Scully, McCracken, and Odegaard voting aye; motion carried.

Commissioner Scully made a motion, seconded by Commissioner Rheault to approve using funds from the Capital Improvement Fund (Fund 8700) in the amount of \$15,814.83 for the Moore Engineering 2018 sidewalk project invoice. Commissioners Zetocha, Scully, McCracken, Rheault, and Odegaard voting aye; motion carried.

Commissioners Scully made a motion, seconded by Commissioner McCracken to approve the monthly report. Commissioners Rheault, Zetocha, Scully, McCracken, and Odegaard voting aye; motion carried.

Chris Zink (neighborhood resident) expressed his concerns (building distance, lack of natural barrier) with the Rustad Recreation Center expansion project. Although no trees have been planted to date, there is \$20,000 in the expansion budget to create a natural barrier according to Business Manager Germundson.

Matt Welle (Moore Engineering) reviewed the bids for the Wilds South Park improvement project. Only two bids were received. The lowest bid was 13% over the probable construction cost. Due to both of these factors, Mr. Welle recommended to rebid the project and therefore to not award the contract to Earthwork Services for their low bid. Director Erbstoesser agreed with the recommendation. Meetings with the developer will continue. The public hearing on Park Improvement District No. 2017-2 (Wilds South Park) will be on May 23. Commissioner Rheault made a motion, seconded by Commissioner Zetocha to not accept the bids for the Wilds South Park improvement project. Commissioners Scully, McCracken, Rheault, Zetocha, and Odegaard voting aye; motion carried.

Katie Bertsch (Ohnstad Twichell) presented documents for the \$6,125,000 building authority lease revenue bond which will complete the financing for the expansion of the Rustad Recreation Center. The initial \$2,515,000 was financed in late 2017. The financing was broken into two issues to capture the lower "bank qualified" bond rates.



Commissioner Zetocha made a motion, seconded by Commissioner Scully to APPROVE THE ISSUANCE OF \$6,125,000 WEST FARGO PARK DISTRICT BUILDING AUTHORITY LEASE REVENUE BONDS SERIES 2018. Commissioners Rheault, Zetocha, Scully, McCracken, and Odegaard voting aye; motion carried.

Commissioner Zetocha made a motion, seconded by Commissioner Scully to APPROVE THE DIRECTORS AND DOCUMENTS OF WEST FARGO PARK DISTRICT BUILDING AUTHORITY REGARDING \$6,125,000 WEST FARGO PARK DISTRICT BUILDING AUTHORITY LEASE REVENUE BONDS SERIES 2018. Commissioners Rheault, Zetocha, Scully, McCracken, and Odegaard voting aye; motion carried.

Director Erbstoesser handed out the Rustad Recreation Center expansion project contracts. Director Erbstoesser recommended approval of the following with all alternates for the expansion project:

- Gast Construction for \$5,384,700
- Scott's Electric for \$710,240
- Peterson Mechanical for \$879,900
- Kiefer Flooring for \$188,691

Commissioner Rheault made a motion, seconded by Commissioner Zetocha to approve the Rustad Recreation Center expansion project contracts as presented. Commissioners Scully, McCracken, Rheault, Zetocha, and Odegaard voting aye; motion carried.

Recreation Manager gave an update on the recreation programs.

Director Erbstoesser gave an update on capital improvements.

Business Manager Germundson recommended opening a deposit account at Western State Bank. Funds would be transferred from our existing non-primary local banks. No accounts will be closed though. A significantly higher rate along with our close working relationship with Western State Bank is the motivation for the new account. Business Manager Germundson noted that no documentation currently exists which states who is authorized to open and or close deposit accounts. Business Manager Germundson recommended a motion authorizing the President, Executive Director, and Business Manager to open and or close Park District deposit accounts. Commissioner Zetocha made a motion, seconded by Commissioner Scully to authorize the President, Executive Director, and Business Manager to open and or close Park District deposit accounts. Commissioners Rheault, Zetocha, Scully, McCracken, and Odegaard voting aye; motion carried.



Business Manager Germundson recommended opening a credit card relationship with 1st International Bank. Our current credit card relationship offers no reward program. Our current credit card relationship would be phased out. Commissioner Scully made a motion, seconded by Commissioner McCracken to authorize the President, Executive Director, and Business Manager to open and or close Park District credit cards. Commissioners Rheault, Zetocha, Scully, McCracken, and Odegaard voting aye; motion carried.

The meeting was adjourned.

A handwritten signature in cursive script, appearing to read "Sharon Odegaard", written over a horizontal line.

Chair Sharon Odegaard

A handwritten signature in cursive script, appearing to read "Justin Germundson", written over a horizontal line.

Clerk Justin Germundson