



The West Fargo Park Board met at 5:30 p.m. on Wednesday, July 11, 2018 at Rustad Recreation Center. Members present were: Todd Rheault, Jeff McCracken, Chris Heise, and Jake Lauritsen. The meeting was called to order by President Todd Rheault.

Commissioner McCracken made a motion, seconded by Commissioner Lauritsen to approve the order of the agenda.

Commissioner McCracken made a motion, seconded by Commissioner Heise to approve minutes of the June 13, 2018 and June 26, 2018 (Reorg.) meetings as presented. All board members present voting aye; motion carried.

Commissioner McCracken made a motion, seconded by Commissioner Lauritsen to approve the following items on the Consent Agenda:

Approve Bills (\$362,432.62)
Monthly Report

Commissioners Heise, Lauritsen, McCracken, and Rheault voting aye; motion carried.

Director Erbstoesser presented the Reunification Memorandum of Understanding with West Fargo Public Schools. The MOU is on an annual renewal basis. No significant changes have been made since the prior agreement. Director Erbstoesser recommended approval. Commissioner Lauritsen made a motion, seconded by Commissioner McCracken to approve the Reunification MOU as presented. Commissioners Heise, Lauritsen, McCracken, and Rheault voting aye; motion carried.

Business Manager Germundson presented an updated West Fargo Hockey Association rental agreement. The WFHA would guarantee 2,000 hours of ice time if the Park would discount a certain amount of hours. The WFHA rented significantly less hours during the first year of the existing contract primarily due to the new West Fargo Sports Arena. The updated term would be September 1, 2018 – August 31, 2019. Business Manager Germundson and Facility Manager Olson (not present) recommended the updated agreement. The WFHA board will vote on the updated agreement and then Business Manager Germundson will present it at the August board meeting for approval. No decision made, tabled until next month.

President Rheault discussed the portfolio assignments. Recommended portfolio assignments after discussion:

Public Relations / Policy / Personnel	Lauritsen / Rheault
Finance / Budget / Legal / Legislation	Rheault / New Member
Land Acquisition / Facility Development	McCracken / Heise
Recreation / Programming	Heise / Lauritsen
Facilities	New Member / McCracken



Commissioner Heise made a motion, seconded by Commissioner Lauritsen to approve the portfolio assignments as presented. Commissioners Lauritsen, McCracken, Heise, and Rheault voting aye; motion carried.

Director Erbstoesser gave an update on capital improvements (handout).

The tour of parks will be on Wednesday, August 22.

President Rheault reviewed two options regarding the vacant commissioner seat – either go with the fourth vote getter or take applicants. President Rheault recommended going with the fourth vote getter. No motion was made. Commissioners Heise and Lauritsen recommended seeking legal advice for the option of putting the vacancy on the November ballot. Business Manager Germundson said this was highly unlikely, but will check with Cass County for clarification. No decision made, tabled until next month.

The meeting was adjourned.

A handwritten signature in black ink, appearing to read "Todd Rheault", written over a horizontal line.

President Todd Rheault

A handwritten signature in black ink, appearing to read "Justin Germundson", written over a horizontal line.

Clerk Justin Germundson