



The West Fargo Park Board met at 5:30 p.m. on Wednesday, August 8, 2018 at Rustad Recreation Center. Members present were: Todd Rheault, Jeff McCracken, Chris Heise, and Jake Lauritsen. The meeting was called to order by President Todd Rheault.

Commissioner McCracken made a motion, seconded by Commissioner Lauritsen to approve the order of the agenda with the following change:

Addition – West Fargo Islamic Society VMA Rental

Commissioner Lauritsen made a motion, seconded by Commissioner McCracken to approve minutes of the July 11, 2018 meeting as presented. All board members present voting aye; motion carried.

Commissioner McCracken made a motion, seconded by Commissioner Lauritsen to approve the following items on the Consent Agenda:

Approve Bills – \$422,675.34
Monthly Report

Commissioners Heise, Lauritsen, McCracken, and Rheault voting aye; motion carried.

Director Erbstoesser presented the West Fargo Islamic Society contract. The Veterans Memorial Arena contract is for August 21 or 22, 2018. Director Erbstoesser recommended approving the contract. Commissioner Lauritsen made a motion, seconded by Commissioner Heise to approve the West Fargo Islamic Society contract as presented. Commissioners McCracken, Heise, Lauritsen, and Rheault voting aye; motion carried.

Director Erbstoesser reviewed the Rendezvous Park ball field bids. There was one bid for the project (Earthwork Services in the amount of \$417,799). Director Erbstoesser recommended the following changes to the base bid due to the higher than estimated cost of the project:

- deduct all concrete from the project
- re-spread the topsoil in lieu of concrete
- supply and place extra seeding

The new base bid is \$333,793 which is closer to the budgeted amount. Director Erbstoesser noted there should be better concrete pricing in the spring. Director Erbstoesser recommended approving the new base bid of \$333,793 from Earthwork Services for the Rendezvous Park ball field project. Commissioner Lauritsen made a motion, seconded by Commissioner McCracken to approve the new base bid from Earthwork Services in the amount of \$333,793 for the Rendezvous Park ball field project as presented. Commissioners Heise, Lauritsen, McCracken, and Rheault voting aye; motion carried.



Business Manager Germundson presented the updated West Fargo Hockey Association rental agreement. The West Fargo Hockey Association agreed with the updated rental agreement presented last month (guarantee of 2,000 hours). Commissioner Heise recommended increased coverage in regards to insurance (item 6). Commissioner Heise recommended increased coverage for public liability insurance (\$1M to \$2M) and general aggregate (\$2M to \$4M). The increase would provide more accurate coverage at minimal cost (estimated cost increase to Lessee around \$15). Commissioner Heise made a motion, seconded by Commissioner Lauritsen to approve the update WFHA rental agreement with the change to insurance (item 6) as presented. Commissioners McCracken, Heise, Lauritsen, and Rheault voting aye; motion carried.

Business Manager Germundson presented an overview of the 2019 budget. The total mills levied for 2019 will be around 26.88 (2018 = 27.98). Actual dollars levied will increase 2% to \$4,476,730 (2018 = \$4,368,441). Commissioner Heise made a motion, seconded by Commissioner Lauritsen to approve the 2019 preliminary budget as presented with total expenditures of \$8,835,630 and to set the 2019 levy at \$4,476,730 with a public hearing to be held at 6:00 pm on September 12, 2018. Commissioners McCracken, Heise, Lauritsen, and Rheault voting aye; motion carried.

Director Erbstoesser gave an update on capital improvements.

Commissioner Heise would like to consider establishing a Parks Foundation (501C3) for donations. Commissioner Heise feels there is great potential to work with businesses in the area. Commissioner Rheault will send contact information to Events and Communications Specialist Katie Ettish to further look into this.

President Rheault reviewed the two options regarding the vacant commissioner seat – either go with the fourth vote getter (Ken Zetocha) or take applicants. President Rheault recommended going with the fourth vote getter. Commissioner Heise made a motion, seconded by Commissioner Lauritsen to open the position up for applicants (from September 1 – 30 they would need to gather 100 signatures along with the applicants answering a questionnaire). Commissioner McCracken nay, Heise aye, Lauritsen aye; Rheault nay; motion failed.

Commissioner McCracken made a motion, seconded by Commissioner Rheault (Commissioner Rheault relinquished his President role to VP) to appoint Ken Zetocha for the vacant commissioner seat. Commissioner Lauritsen nay, Heise nay, Rheault aye, McCracken aye; motion failed. Commissioner McCracken relinquished his President role back to Commissioner Rheault.

Sharon Odegaard (former Park Board Commissioner), Denise Johnson (former Park Board Commissioner), and Ken Zetocha (former Park Board Commissioner) spoke in support of going with the fourth vote getter (Ken Zetocha).

Commissioner McCracken made a motion, seconded by Commissioner Rheault (Commissioner Rheault relinquished his President role to VP) to appoint Ken Zetocha for the vacant commissioner seat. Commissioner Lauritsen, Heise, Rheault, and McCracken voting aye; motion carried. Commissioner McCracken relinquished his President role back to Commissioner Rheault.



The meeting was adjourned.

A handwritten signature in black ink, appearing to read "Todd Rheault", written over a horizontal line.

President Todd Rheault

A handwritten signature in black ink, appearing to read "Justin Germundson", written over a horizontal line.

Clerk Justin Germundson