



The West Fargo Park Board met at 5:30 p.m. on Wednesday, October 10, 2018 at Rustad Recreation Center. Members present were: Todd Rheault, Jeff McCracken, Chris Heise, Ken Zetocha, and Jake Lauritsen. The meeting was called to order by President Todd Rheault.

Commissioner Zetocha made a motion, seconded by Commissioner McCracken to approve the order of the agenda with the following change:

Move #7 (Rendezvous Building Site Bid Results) to #1

Commissioner McCracken made a motion, seconded by Commissioner Heise to approve minutes of the September 12, 2018 meeting as presented. All board members present voting aye; motion carried.

Commissioner Zetocha made a motion, seconded by Commissioner Lauritsen to approve the following items on the Consent Agenda:

Approve Bills – \$1,409,815.94  
Monthly Report

Commissioners McCracken, Heise, Zetocha, Lauritsen, and Rheault voting aye; motion carried.

Matt Welle (Moore Engineering) reviewed the Rendezvous Building and Site bid results. The low Base Bid for site and foundation work came from Dirt Dynamics in the amount of \$137,291. Alternate C (cold weather methods for concrete) was also discussed. Director Erbstoesser recommended approving the Base Bid and Alternate C, while tabling any building decision until next month. Commissioner Zetocha made a motion, seconded by Commissioner McCracken to award the Rendezvous Park building site and foundation contract to Dirt Dynamics for their Base Bid of \$137,291 and Alternate C of \$14,500. Commissioners Heise, Zetocha, Lauritsen, McCracken, and Rheault voting aye; motion carried.

Nate Vollmuth was not present for The Wild's (North of 52<sup>nd</sup> Avenue South) discussion. Director Erbstoesser recommended to table until next month and to discuss further at the November sub-committee meeting.

Director Erbstoesser recently received the appraisal for the Beaton Farm property (South Elmwood Park). One of the two parcels would need to be replatted if it goes up for sale – Lot 64 Parcel 02-0550-00900-000. Commissioner Zetocha had concerns about selling the property in regards to the replacement of storage facilities and other maintenance amenities. Director Erbstoesser recommended to table until next month and to discuss further at the November sub-committee meeting. Commissioner Lauritsen made a motion, seconded by Commissioner McCracken to authorize the replatting of Lot 64 Parcel 02-0550-00900-000. Commissioners Heise, Zetocha, Lauritsen, McCracken, and Rheault voting aye; motion carried.



Business Manager Germundson spoke on the unexpected River's Bend special assessments. As previous cases, either the developer did not correctly pass on the tax statements to the Park or the deed was not correctly filed. Either way, the Park was unaware of the situation until recently. The Park owes special assessments on Parcel 02-4526-00250-00 for 2016 (\$74,878.60) and 2017 (\$74,809.75). These special assessments will be paid next week with our regular second batch of monthly bills. Fund 8050 (Special Assessments) is now projected to have a negative balance at the end of 2018. Business Manager Germundson said the balance could be recouped by any General Fund balance surplus at the end of this year. Another possibility is to levy additional Special Assessment funds in budget year 2020.

Director Erbstoesser recommended the implementation of a No Smoking / Tobacco Use Policy at the Rustad Recreation Center and the Veterans Memorial Arena (including the grounds). Currently, the Park follows City and State smoking policy which bans smoking within 20 feet of a doorway. Commissioner Zetocha made a motion, seconded by Commissioner Heise to implement a No Smoking / Tobacco Use Policy at the Rustad Recreation Center and the Veterans Memorial Arena (including the grounds).

Facility Manager Olson discussed capital improvements at the Veterans Memorial Arena. The replacement of the AAON unit is the highest priority. Facility Manager Olson will have an estimated budget next month.

Business Manager Germundson discussed financing options for the two Toro mowers (\$110,000 total). The mowers are being purchased through the Cooperative Purchasing Agreement. Commissioner Heise made a motion, seconded by Commissioner Lauritsen to use local bank financing for the purchasing of the two Toro mowers. Commissioners McCracken, Heise, Zetocha, Lauritsen, and Rheault voting aye; motion carried.

Director Erbstoesser gave an update on capital improvements.

The meeting was adjourned.

  
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President Todd Rheault

  
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Clerk Justin Germundson