



The West Fargo Park Board met at 5:30 p.m. on Wednesday, December 12, 2018 at Rustad Recreation Center. Members present were: Todd Rheault, Jeff McCracken, Chris Heise, Ken Zetocha, and Jake Lauritsen. The meeting was called to order by President Todd Rheault.

Commissioner Zetocha made a motion, seconded by Commissioner Heise to approve the order of the agenda.

Commissioner McCracken made a motion, seconded by Commissioner Heise to approve minutes of the November 14, 2018 meeting as presented. All board members present voting aye; motion carried.

Commissioner Zetocha made a motion, seconded by Commissioner Lauritsen to approve the following items on the Consent Agenda:

Approve Bills – \$566,130.62
Monthly Report

Commissioners McCracken, Heise, Zetocha, Lauritsen, and Rheault voting aye; motion carried.

Derek and Andrea Olson voiced their concern over the “howling” noise at the Rustad Recreation Center expansion project. When the wind speed reaches a certain point and comes from a certain direction, there is an irritable noise that comes from the roof which can be heard in some of the surrounding houses. They also voiced their concern over glaring issues from the windows. Darren Kruse (Gast Construction) spoke in regards to the noise. The noise is from the acoustical layering of the roof. Contractors will use a different procedure for the construction of the gym roof (turf room roof is complete). Tim Zerr (Zerr Berg Architects) will meet with the neighbors regarding the window glare and will come up with a solution.

The Rustad Recreation Center Phase 1 flooring issue needs to be resolved soon. The Phase 2 flooring is scheduled for April. Jim Cole (Zerr Berg Architects) explained how the new hardwood floor system would work and go over the existing floor. The estimated cost of the new floor is \$158,000. The Park has received a cash settlement offer in the amount of \$50,000 from Meineke Johnson’s insurance company, along with \$12,500 from Meineke Johnson and Zerr Berg Architects for a total of \$62,500. Kiefer Flooring has not made a cash settlement offer.

Commissioner Zetocha made a motion, seconded by Commissioner Lauritsen to proceed with legal counsel to approach Keifer Flooring for a cash settlement of \$62,500 (with room to negotiate) and request a timely response as written in the construction documents. Commissioners McCracken, Heise, Zetocha, Lauritsen, and Rheault voting aye; motion carried.



President Rheault said West Fargo Baseball is creating a new position that would equate to around 600 hours per year. West Fargo Baseball is wondering if West Fargo Parks would be interested in sharing this new Baseball Coordinator. West Fargo Baseball would fund their portion of the cost of this new shared employee. Recreation Manager Belisle's concern was the peak busy time for this person is the same for each entity. Recreation Manager Belisle also said he was not ready to hire another full time recreation person until 2020. West Fargo Baseball needs this position sooner and will move ahead alone.


The City of West Fargo is looking for an updated letter of support for the pedestrian bridge projects as approved at the December 13, 2017 Park Board meeting. The three projects are: Drain 45 Multiuse Path Phase 1, Armour Park Sheyenne River Bridge, and River's Bend Bridge and Path. The City is again submitting grants for a portion of the costs. The Park would be assessed for their portion of the cost of these improvements. These potential projects would allow great connectivity in West Fargo. Commissioner Zetocha made a motion, seconded by Commissioner McCracken to provide a letter of support to the City of West Fargo for the pedestrian bridge projects as presented. Commissioners Lauritsen, McCracken, Heise, Zetocha, and Rheault voting aye; motion carried.

Director Erbstoesser gave an update on capital improvements.

Commissioner Zetocha gave an update on the employee evaluations. Commissioners Zetocha and Heise, along with Director Erbstoesser have been compiling information from other entities in regards to employee evaluations. March is the goal for implementation. President Rheault also stated this is a positive process and this will formalize the employee evaluation process.

Director Erbstoesser continues to work on the Personnel Policy.

The meeting was adjourned.



President Todd Rheault



Clerk Justin Germundson