



The West Fargo Park Board met at 5:30 p.m. on Wednesday, January 9, 2019 at Rustad Recreation Center. Members present were: Todd Rheault, Jeff McCracken, and Ken Zetocha. Commissioners Chris Heise and Jake Lauritsen were absent. The meeting was called to order by President Todd Rheault.

Commissioner Zetocha made a motion, seconded by Commissioner McCracken to approve the order of the agenda.

Commissioner McCracken made a motion, seconded by Commissioner Zetocha to approve minutes of the December 12, 2018 meeting as presented. All board members present voting aye; motion carried.

Commissioner McCracken made a motion, seconded by Commissioner Zetocha to approve the following items on the Consent Agenda:

Approve Bills – \$387,393.32
Monthly Report

Commissioners Zetocha, McCracken, and Rheault voting aye; motion carried.

John Shockley (Ohnstad Twichell) gave an update on the flooring issue at Rustad Recreation Center. Options at this point are litigation, lower our initial offer, or ask for mediation. Mr. Shockley recommended to send another letter with a February 10 response date deadline.

Matt Welle (Moore Engineering) reviewed the Rendezvous Activity Center moving bid. The lowest base bid of \$51,850 and alternate bid (existing location foundation removal) of \$10,920 was from Schmidt and Sons Construction (Kindred). Mr. Welle recommended approval as presented. Commissioner Zetocha made a motion, seconded by Commissioner McCracken to award the Rendezvous Activity Center moving contract to Schmidt and Sons Construction for their base bid and alternate bid (existing location foundation removal) for a total of \$62,770. Commissioners McCracken, Zetocha, and Rheault voting aye; motion carried.

Director Erbstoesser presented the Rustad Recreation Center indoor playground bid. The bid had a \$300,000 budget. Three companies submitted for a total of six concepts. The sub-committee recommended concept #3 from SafetyFirst Playground (Grondahl Recreation) in the amount of \$298,000. Commissioner McCracken made a motion, seconded by Commissioner Zetocha to award the Rustad Recreation Center indoor playground bid to SafetyFirst Playground (Grondahl Recreation) in the amount of \$298,000. Commissioners Zetocha, McCracken, and Rheault voting aye; motion carried.



Director Erbstoesser gave an update on capital improvements. Director Erbstoesser and Park Operations Manager Potter recommended Armour Park security lighting in the amount of \$6,100. Business Manager Germundson said funds would be used from the Capital Improvement Fund. Commissioner Zetocha made a motion, seconded by Commissioner McCracken to use funds from the Capital Improvement Fund for Armour Park security lighting in the amount of \$6,100. Commissioners McCracken, Zetocha, and Rheault voting aye; motion carried. Director Erbstoesser and Mr. Welle discussed the replat of the Beaton Farm property. The boundaries need to be determined in order for the replat to go forward with Planning and Zoning in February. Commissioner Zetocha made a motion, seconded by Commissioner McCracken to approve the outer boundaries as presented of the Beaton Farm plat for submittal to Planning and Zoning. Commissioner McCracken, Zetocha, and Rheault voting aye; motion carried. Mr. Welle suggested a slope stability analysis at Beaton Farm to determine the buildable area in regards to the Sheyenne River. Commissioner Zetocha made a motion, seconded by Commissioner McCracken to approve the boring test for the Beaton Farm plat as presented. Commissioners McCracken, Zetocha, and Rheault voting aye; motion carried.

Director Erbstoesser presented the final draft for the Personnel Policy Manual. President Rheault recommended to add two people to the annual review process. Commissioner McCracken made a motion, seconded by Commissioner Zetocha to approve the final draft of the Personnel Policy Manual. Commissioners Zetocha, McCracken, and Rheault voting aye; motion carried.

The meeting was adjourned.



President Todd Rheault



Clerk Justin Germundson