



The West Fargo Park Board met at 5:30 p.m. on Wednesday, March 13, 2019 at Rustad Recreation Center. Members present were: Todd Rheault, Jeff McCracken, Chris Heise, Ken Zetocha, and Jake Lauritsen. The meeting was called to order by President Todd Rheault.

Commissioner Zetocha made a motion, seconded by Commissioner McCracken to approve the order of the agenda.

Commissioner Zetocha made a motion, seconded by Commissioner McCracken to approve minutes of the February 13, 2019 meeting as presented. All board members present voting aye; motion carried.

Commissioner Zetocha made a motion, seconded by Commissioner McCracken to approve the following items on the Consent Agenda:

Approve Bills – \$394,857.08
Monthly Report

Commissioners Heise, Zetocha, Lauritsen, McCracken, and Rheault voting aye; motion carried.

Lukas Croaker (Ohnstad Twichell) updated the status on the Rustad Recreation Center flooring (Phase 1). Mr. Croaker received a proposal from Kiefer Flooring, but no settlement was included. Mr. Croaker will resubmit the proposal with a response deadline by Friday, March 15. Jim Cole (Zerr Berg Architects) said a decision needs to happen soon as to not slow down the construction timeline. Commissioner Zetocha made a motion, seconded by Commissioner McCracken to hold a special meeting on Monday, March 19 at 4:00 p.m. to act on the Rustad Recreation Center flooring issue. Commissioners Lauritsen, McCracken, Heise, Zetocha, and Rheault voting aye; motion carried.

Recreation and Rustad Manager Belisle proposed turf rates for the upcoming indoor turf room at Rustad.

Proposed Rustad indoor turf rental rates:

- 1/3 field = \$50 hour
- 1/2 field = \$75 hour
- full field = \$150 hour
- batting cages with 1/3 field = \$75 hour

Commissioner Zetocha stated the sub-committee recommended approval. Commissioner Heise made a motion, seconded by Commissioner Lauritsen to approve the Rustad Recreation Center indoor turf rental rates as presented. Commissioners McCracken, Heise, Zetocha, Lauritsen, and Rheault voting aye; motion carried.

Director Erbstoesser gave an update on the Beaton Farm property. West Fargo Planning and Zoning denied the replat and the rezoning (from Public Facilities to Planned Unit Development - PUD). They next step would be to appeal to the West Fargo City Commission. Before the appeal, the board would like to setup a neighborhood meeting to hear the concerns and to share our reasoning and vision of the property.



Commissioner Zetocha summarized the sub-committee meeting and discussed the organizational chart in regards to the employee evaluations guidelines. The sub-committee recommended approval. President Rheault recommended the second evaluator for the Finance Director evaluations to be a board member, not an employee. Commissioner Lauritsen made a motion, seconded by Commissioner Heise to approve the employee evaluations guidelines as presented with the recommended change to the Finance Director evaluation. Commissioners McCracken, Heise, Zetocha, Lauritsen, and Rheault voting aye; motion carried.

Director Erbstoesser gave an update on capital improvements. Director Erbstoesser presented a plan for the Charleswood playground improvements. Commissioner Zetocha made a motion, seconded by Commissioner Heise to allocate \$30,000 to the Charleswood playground improvements from the Capital Improvement Fund. Commissioners Lauritsen, McCracken, Heise, Zetocha, and Rheault voting aye; motion carried.

Facility Manager Olson presented the Epilepsy Foundation of Minnesota contract. The Veterans Memorial Arena contract is for August 1, 2019. Facility Manager Olson recommended approving the contract. Commissioner Lauritsen made a motion, seconded by Commissioner Zetocha to approve the contract as presented. Commissioners McCracken, Heise, Zetocha, Lauritsen, and Rheault voting aye; motion carried.

The meeting was adjourned.



Vice President Jeff McCracken



Clerk Justin Germundson