



The West Fargo Park Board met at 5:30 p.m. on Wednesday, November 13, 2019 at Rustad Recreation Center. Members present were Todd Rheault, Jeff McCracken, Chris Heise, Ken Zetocha, and Jake Lauritsen. President Rheault called the meeting to order.

Commissioner Zetocha made a motion, seconded by Commissioner Lauritsen to approve the order of the agenda with the following change: Deletion – Service Club Park Easement. No opposition; motion carried.

Commissioner Zetocha made a motion, seconded by Commissioner Lauritsen to approve minutes of the October 9, 2019 meeting. No opposition; motion carried.

Commissioner McCracken made a motion, seconded by Commissioner Heise to approve the following items on the Consent Agenda:

- a. Bills = \$913,765.43
- b. Monthly Report
- c. Pledge of Securities – Western State Bank (BND) Pledge Pool

No opposition; motion carried.

Director Erbstoesser presented the updated plat for Elmwood Court Fourth Addition (Beaton Farm). The Park will own Lots 1 and 3. The Park will sell Lot 2 (116,658 SF). Commissioner Zetocha made a motion, seconded by Commissioner Lauritsen to approve the Beaton Farm plat as presented. No opposition; motion carried.

Events & Concessions Specialist Styf reviewed the results of the beverage request for proposals. The agreement is for five years. Several items factored in the decision such as pricing, commission, sponsorship, and customer service. Events & Concessions Specialist Styf recommended Coke. The sub-committee recommendation also was Coke. Commissioner Lauritsen made a motion, seconded by Commissioner Heise to accept the beverage proposal from Coke. No opposition; motion carried.

Executive Director Erbstoesser reviewed the results of the insurance request for proposals. The agreement is for five years. Several items factored in the decision. Executive Director Erbstoesser recommended Dawson Insurance. Commissioner Heise abstained from voting due to a conflict of interest. Commissioner Lauritsen made a motion, seconded by Commissioner McCracken to accept the insurance proposal from Dawson Insurance. No opposition; Commissioner Heise abstained; motion carried.

Facility Manager Jamie Olson recapped the 2019 Veterans Memorial Pool season.

Rustad and Recreation Manager Lance Belisle recommended updated rental rates for the Rustad Recreation Center. The recommended updated rental rates are \$4,000 for “all-day” and \$2,500 for “after-hours.” Commissioner Heise made a motion, seconded by Commissioner McCracken to approve the Rustad Rec Center rates as presented. No opposition; motion carried.



The semiannual review of the Executive Director position is due. This review will recap 2019 and set 2020 goals. Reviewers are on a rotating basis. Commissioners Heise and Zetocha did the first review earlier this year. Commissioner Lauritsen made a motion, seconded by Commissioner Zetocha to appoint President Rheault and Commissioner Lauritsen for the second review of the Executive Director. No opposition; motion carried.

Executive Director Erbstoesser, Park Operations Manager Josh Mathern, Rustad and Recreation Manager Lance Belisle, and Facility Manager Jamie Olson gave updates on their departments.

Meeting adjourned.

A large, stylized handwritten signature in black ink, appearing to read "Todd Rheault", written over a horizontal line.

President Todd Rheault

A smaller, stylized handwritten signature in black ink, appearing to read "Justin Germundson", written over a horizontal line.

Clerk Justin Germundson