



The West Fargo Park Board met at 5:30 p.m. on Wednesday, August 12, 2020 at Rustad Recreation Center. Members present were Jeff McCracken, Chris Heise, Ryan Gellner, and Jake Lauritsen. President Todd Rheault was absent. Vice President McCracken called the meeting to order.

Commissioner Heise made a motion, seconded by Commissioner Lauritsen to approve the order of the agenda. No opposition; motion carried.

Commissioner Lauritsen made a motion, seconded by Commissioner Gellner to approve minutes of the July 8, 2020 meeting. No opposition; motion carried.

Commissioner Lauritsen made a motion, seconded by Commissioner Gellner to approve the following items on the Consent Agenda:

- a. Bills = \$364,019.81
- b. Monthly Report

No opposition; motion carried.

Beaton Farm

John Shockley (Ohnstad Twichell) presented a bid information packet for Lot 1, Block 2 of Elmwood Court Fourth Addition. Executive Director Erbstoesser recommended proceeding with the public bid. Commissioner Lauritsen made a motion, seconded by Commissioner Gellner authorizing the sale of lot. No opposition; motion carried.

Rendezvous Maintenance Shop Architect Recommendation

Park Operations Manager Mathern summarized the RFP process and results. The review committee recommended ICON Architectural Group for the design and development of plans and specifications. Mr. Shockley recommended the removal of Article 12 in the contract (Special Terms and Conditions). Commissioner Heise made a motion, seconded by Commissioner Gellner to approve the contract as presented with the removal of Article 12. No opposition; motion carried.

West Fargo Public Schools Space Request

Levi Bachmeier (Business Manager) inquired about any available unused space for possible distance learning classrooms due to COVID 19. Finance Director Germundson will send out the available space information.



Park Improvement District No. 2019-1

Park Operations Manager Mathern presented the South Elmwood backstop improvements. A bid is required since the improvements are in an assessment district. Commissioner Heise made a motion, seconded by Commissioner Lauritsen to approve plans & specifications and authorize advertisement for bids as presented. No opposition; motion carried.

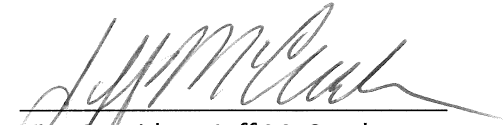
Reports

- Executive Director Erbstoesser: requested \$5,000 for startup funds for the West Fargo Park District Foundation
- Rec / Rustad Manager Belisle: status of recreation programs and Rustad Recreation Center
- Facility Manager Olson: status of Veterans Memorial Arena, Veterans Memorial Pool, Shadow Wood Park
- Park Operations Manager Mathern: status of parks and projects
requested \$136,733 for various maintenance equipment

Commissioner Lauritsen made a motion, seconded by Commissioner Gellner to allocate \$5,000 from the Capital Improvement Fund to the West Fargo Park District Foundation. No opposition; motion carried.

Commissioner Lauritsen made a motion, seconded by Commissioner Heise to allocate \$136,733 from the Capital Improvement Fund to the maintenance equipment requests as presented. No opposition; motion carried.

Meeting adjourned at 7:05 p.m.



Vice President Jeff McCracken



Clerk Justin Germundson