



The West Fargo Park Board met at 5:30 p.m. on Wednesday, July 8, 2020 at Rustad Recreation Center. Members present were Todd Rheault, Jeff McCracken, Chris Heise, Ryan Gellner, and Jake Lauritsen. President Rheault called the meeting to order.

Commissioner McCracken made a motion, seconded by Commissioner Gellner to approve the order of the agenda. No opposition; motion carried.

Commissioner Lauritsen made a motion, seconded by Commissioner McCracken to approve minutes of the June 10, 2020 and June 23, 2020 meetings. No opposition; motion carried.

Commissioner Lauritsen made a motion, seconded by Commissioner McCracken to approve the following items on the Consent Agenda:

- a. Bills = \$489,110.41
- b. Monthly Report

No opposition; motion carried.

Resolution Directing Assessments to be Levied

Finance Director Germundson presented the resolutions for Park Improvement District 2017-2 (The Wilds South Park) and Park Improvement District 2019-1 (Elmwood, Service Club, and Meadow Ridge Parks). Commissioner Lauritsen questioned the City Special Assessment Admin Fees of \$60,000 (PID 2017-2) and \$112,250 (PID 2019-1). Finance Director Germundson said the City charges a percentage of construction cost for the administration of special assessments. There will be no such fee though for PID 2019-1 as the Park will submit directly the assessments to Cass County according to Finance Director Germundson – it was a typo. Commissioner Lauritsen made a motion, seconded by Commissioner Gellner to approve the resolutions directing assessments to be levied for Park Improvement District 2017-2 and 2019-1 with clarification from the City of no special assessment admin fee for PID 2019-1. No opposition; motion carried.

Budget 2021 Introduction

Finance Director Germundson previewed the 2021 budget. Finance Director Germundson recommended the mill levy to remain at 27.06 mills for 2021. The actual dollars levied will increase 7%, which matches the mill value appreciation for 2021. Informational purposes only, no action taken.

West Fargo School District Memorandum of Understanding Request

Executive Director Erbstoesser requested the renewal of the Reunification Agreement relating to the Rustad Recreation Center in the event of a school emergency or disaster. Commissioner Lauritsen made a motion, seconded by Commissioner Gellner to approve the Reunification Agreement as presented. No opposition; motion carried.




Tour of Parks

The annual tour of parks will be on August 26 from 3:30 p.m. – 6:30 p.m.

Reports

- Executive Director Erbstoesser: Beaton Farm parcel on City Commission July 20th agenda for Final Plat approval evaluation review update and organizational update
- Rec / Rustad Manager Belisle: status of recreation programs and Rustad Recreation Center, opening guidance President Rheault commented to provide opportunities within the opening rules up to patrons to decide to attend or not
- Facility Manager Olson: status of Veterans Memorial Arena, Veterans Memorial Pool, Shadow Wood Park presented VMA contract for City of West Fargo on August 1, 2020 for rain venue
- Park Operations Manager Mathern: discussed construction issues and their liquated damages,
- Commissioner Lauritsen made a motion, seconded by Commissioner Heise to approve the Veterans Memorial Arena contract as presented. No opposition; motion carried.

Meeting adjourned at 7:55 p.m.



President Todd Rheault



Clerk Justin Germundson