



The West Fargo Park Board met at 5:30 p.m. on Wednesday, March 10, 2021 at the Rustad Recreation Center. Members present were Todd Rheault, Chris Heise, Ryan Gellner, and Jake Lauritsen. Vice President Jeff McCracken was absent. President Rheault called the meeting to order.

Commissioner Gellner made a motion, seconded by Commissioner Heise to approve the order of the agenda and minutes of the February 10, 2021 meeting. No opposition; motion carried.

Commissioner Lauritsen made a motion, seconded by Commissioner Gellner to approve the following items on the Consent Agenda:

- a. Bills = \$152,428.62
- b. Financial Report

No opposition; motion carried.

Park Improvement District 2021-2 (Maplewood Park)

Park Operations Manager Mathern summarized the project. The current budget for the project is \$3,000,000. Also shown was a long-term capital improvement projects summary for all recently discussed projects. Finance Director Germundson said a commitment of 28 mills for the 2022 overall budget would generate an estimated \$6,500,000 in bond proceeds as previously discussed at the December 2020 board meeting. Commissioner Lauritsen made a motion, seconded by Commissioner Gellner to Approve Plans and Specifications for Park Improvement District 2021-2 (Maplewood Park). No opposition; motion carried. Commissioner Gellner made a motion, seconded by Commissioner Heise to Authorize Advertisement of Bids. No opposition; motion carried.

Park Improvement District 2021-1 (Maintenance Shop)

Park Operations Manager Mathern summarized the bids. The low bids were the following:

- Base bid = \$3,250,837
- Base bid with Additional Bay and Floor Heat = \$3,400,230
- Base Bid with Additional Bay, Floor Heat, Fuel Station, and Overhead Door = \$3,628,698

Park Operations Manager Mathern recommended the final bid option with the alternates due to the long-term benefit and cost efficiencies. The sub-committee also recommended this option. Commissioner Lauritsen made a motion, seconded by Commissioner Heise to accept the Base Bid with Additional Bay, Floor Heat, Fuel Station, and Overhead Door for \$3,628,698. No opposition; motion carried.



Spending Matrix

Finance Director Germundson presented a spending approval and income matrix. Finance Director Germundson and Park Operations Manager Mathern gathered input from peer entities. The matrix has different categories and tiers for approvals. The matrix provides needed clarity on purchasing authority for board and staff. Commissioner Lauritsen made a motion, seconded by Commissioner Gellner to approve the Spending Approval and Income Matrix as presented. No opposition; motion carried.

Liquated Damages

Park Operations Manager Mathern discussed the letter from All Finish Concrete regarding the reduction in liquated damages for Park Improvement District 2017-2 (Dakota Park). The liquated damages total is currently \$371,000. All Finish Concrete requested a reduction of \$191,500. Park Operations Manager Mathern countered the reduction claims by All Finish Concrete and recommended no reduction of liquated damages. Scott Ahlf (All Finish Concrete) admitted to the poor project and asked for leniency. President Rheault explained that at one point we were one meeting away from hiring another contractor. The original completion date was December 2019, with the actual completion date being November 2020. Park Engineer Matt Welle (Moore Engineering) said the Park paid a premium bid for the aggressive expected completion date. Executive Director Erbstoesser told a story about the last annual park tour when the Dakota Park residents were questioning the cost of the unfinished project. Following discussion, it was determined that All Finish Concrete paid \$7,950 out of pocket expenses for sod when the contract called for seed. The Park agreed to the sod to speed up the completion date. Commissioner Lauritsen made a motion to deduct \$7,950 from the liquated damages amount for a total of \$363,050 in liquated damages. The motion failed on lack of a second. President Rheault asked Mr. Ahlf if he could get refine his numbers for his reduction proposal. Mr. Ahlf agreed. Commissioner Gellner made a motion, seconded by Commissioner Heise to table this item until next month when the contractor will submit updated numbers for the liquated damages reduction proposal. Commissioner Lauritsen opposed; motion carried on a 3:1 vote.

Reports

Executive Director Erbstoesser: status of Beaton Farm, grant applications, Scheels Soccer Complex

Rec / Rustad Manager Belisle: not in attendance

Facility Manager Olson: status of Veterans Memorial Arena and Rustad Recreation Center

Park Operations Manager Mathern: status of parks and projects, requested CIP funds for water truck

Commissioner Heise made a motion, seconded by Commissioner Lauritsen to approve \$45,461.00 from the Capital Improvement Fund for a water truck as presented. No opposition; motion carried.



Meeting adjourned at 7:54 p.m.

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President Todd Rheault

A smaller, stylized handwritten signature in black ink, featuring a prominent circular loop and a horizontal stroke.

Clerk Justin Germundson