



The West Fargo Park Board met at 5:30 p.m. on Wednesday, September 8, 2021 at the Rustad Recreation Center. Members present were Jeff McCracken, Chris Heise, Ryan Gellner, Jake Lauritsen, and Todd Rheault. President Rheault called the meeting to order.

Commissioner McCracken made a motion, seconded by Commissioner Gellner to approve the order of the agenda and minutes of the August 4, 2021 and August 11, 2021 meetings. No opposition. Motion carried.

Commissioner McCracken made a motion, seconded by Commissioner Lauritsen to approve the following items on the Consent Agenda:

- a. Bills = \$865,513.61
- b. Financial Report

No opposition; motion carried.

Engineering Request for Proposal

Park Operations Manager Mathern summarized the proposals for Engineering Services. The four proposals were rated by a Review Committee which consisted of multiple staff, one board member, and one person outside the Park who had relevant experience. Park Operations Manager Mathern recommended to select MBN Engineering. Commissioner Lauritsen made a motion, seconded by Commissioner Gellner to direct staff to into an agreement with MBN Engineering to be the project engineer for Park Improvement District 2021-3 (North Elmwood Park). No opposition. Motion carried.

Beaton Farm

Executive Director Erbstoesser said the West Fargo City Commission denied the rezoning (3-2) from Public Facilities to Planned Unit Development. Executive Director Erbstoesser requested to release J and O Investments from the purchase agreement and to refund their deposit of \$25,000. Commissioner Lauritsen made a motion, seconded by Commissioner McCracken to release J and O Investments from the purchase agreement and to refund their deposit of \$25,000. No opposition. Motion carried.

2022 Annual Budget

At 6:00 p.m., the public hearing began for the approval of the 2022 annual budget. Finance Director Germundson discussed the budget with a presentation. Resident David Hove, 958 Albert Dr W, questioned special assessments and how they are calculated. Commissioner Heise made a motion, seconded by Commissioner McCracken to approve the 2022 annual budget with expenditures of \$10,220,395 and to set the 2022 annual levy at \$5,747,145. No opposition. Motion carried.



Reports

Executive Director Erbstoesser: WFHA meeting, advertising update
Rec / Rustad Manager Belisle: status of Rustad Recreation Center
Facility Manager Olson: status of Veterans Memorial Arena and Rustad Recreation Center
Park Operations Manager Mathern: nothing to report

Meeting adjourned at 6:24 p.m.

A handwritten signature in black ink, appearing to read "Todd Rheault", written over a horizontal line.

President Todd Rheault

A handwritten signature in black ink, appearing to read "Justin Germundson", written over a horizontal line.

Clerk Justin Germundson