



The West Fargo Park Board met at 5:30 p.m. on Wednesday, May 11, 2022 at the Rustad Recreation Center. Members present were Jeff McCracken, Chris Heise, Ryan Gellner, Jake Lauritsen, and Todd Rheault. President Rheault called the meeting to order.

Commissioner Gellner made a motion, seconded by Commissioner Heise to approve the order of the agenda with the addition of Property and Liability Insurance Coverage and minutes of the April 12, 2022 meeting. No opposition. Motion carried.

Commissioner McCracken made a motion, seconded by Commissioner Gellner to approve the following items on the Consent Agenda:

- a. Bills = \$209,567.88
- b. Financial Report

No opposition. Motion carried.

Park Improvement District 2021-3 (North Elmwood Park)

Park Operations Manager Mathern reviewed the north enclosed shelter change order options and financial implications for each. The three shelter options are new, remodel, or no change. Park Operations Manager Mathern recommended no action thereby keeping the new shelter in the construction plans. Commissioner Lauritsen recommended the remodel option. The staff estimate for the remodel option is \$123,500. Commissioner Lauritsen made a motion, seconded by Commissioner Heise to move forward with the north enclosed shelter remodel change order. No opposition. Motion carried.

Property and Liability Insurance Coverage

Executive Director Erbstoesser recently became aware of substantial portions of properties that are vastly underinsured and pose potential co-insurance penalties. Executive Director Erbstoesser recommended to immediately switch insurance carriers to First International Insurance. First International Insurance was in a virtual tie with our current insurance carrier for the insurance request for proposals (RFP) in 2019. Commissioner Heise recommended a term of one NDIRF fiscal year and then do another RFP in April 2023. Commissioner McCracken made a motion, seconded by Commissioner Lauritsen to change the Agent of Record from Dawson Insurance to First International Insurance effective immediately – June 30, 2023. No opposition. Motion carried. Commissioner Heise abstained due to conflict of interest.

The Wild's 21st Addition Park Dedication

Executive Director Erbstoesser presented an updated agreement. The park dedication will be 97,652sf of land and 112,130sf of cash-in-lieu. Commissioner Gellner made a motion, seconded by Commissioner McCracken to approve The Wild's 21st Parkland Dedication Agreement with park dedication of 209,782sf. No opposition. Motion carried.



Reports

Executive Director Erbstoesser: staff evaluations, VMA plans

Rec / Rustad Manager Belisle: Rustad Recreation Center and recreation programs

Facility Manager Olson: Veterans Memorial Arena and Rustad Recreation Center requested VMA CIP funds for ice resurfacer


Park Operations Manager Mathern: nothing to report

Commissioner Lauritsen made a motion, seconded by Commissioner Heise to allocate funds from Veterans Memorial Arena Capital Improvements Fund 8705 for the ice resurfacer purchase. No opposition. Motion carried.

Non-Agenda Items

Nothing to report.

Meeting adjourned at 7:01 p.m.



President Todd Rheault



Clerk Justin Germundson